



Health & Safety Policy Statement

1. Introduction

Alexandra Park and Palace Charitable Trust (APPCT) and its trading subsidiary, Alexandra Palace Trading Limited (APTL), hereafter known as 'Alexandra Palace', is committed to managing health, safety, wellbeing and environmental issues effectively.

2. Policy

2.1 While Alexandra Palace is formed from two separate legal entities, a joint health and safety policy statement demonstrates a coordinated approach to safety management and an efficient and effective method to achieve compliance with all relevant legislation and achieve best practice.

2.2 The Directors of Alexandra Palace and the Board of Trustees for APPCT collectively accept personal responsibility for:

- protecting the health, safety and wellbeing of employees
- protecting the health and safety of everyone who can be affected by the Palace, Park, events or leisure facilities
- protecting and enhancing the environment
- fostering a positive health and safety culture across the organisation
- holding safety at the core of all activities and decision making processes.

2.3 Managing health, safety, wellbeing and environmental issues appropriately is a key contributor to the continuing success of Alexandra Palace and Park as both an attraction and company. We do this by:

- putting the necessary focus on these issues
- valuing our employees through consulting them on significant decisions
- working together at all levels across Alexandra Palace and with everyone who helps to create and manage events and provide leisure facilities
- assessing and adequately managing all significant risks under our control
- providing appropriate training, information and supervision for employees
- monitoring, auditing and reviewing our health, safety and environmental performance, in order to learn and make sure we continually improve.

2.4 The overall responsibility for making sure that health, safety, wellbeing and environment issues are properly managed is with the Chief Executive Officer of Alexandra Palace. For day to day operations this responsibility is delegated through the line management structure, with all managers being responsible for actively managing health, safety, wellbeing and environment within their teams and areas of responsibility, including setting a good example.

2.5 All employees are responsible for:

- working safely, taking care of themselves, others and for the environment

- co-operating with all health, safety, wellbeing and environmental requirements at Alexandra Palace
- reporting hazards and other health, safety, welfare and environmental problems promptly

2.6 Should any employee feel that any work activity or task is being undertaken in a manner likely to expose themselves, colleagues or others to unacceptable or unnecessary risks, then this one individual is empowered to stop the work activity. A suitable manager will then immediately review the concerns raised, with support from the health and safety team as required. Work will recommence when the individual's concerns have been suitably addressed and all involved agree the work activity is safe to continue.

2.7 No member of the team working at Alexandra Palace will be negatively impacted or adversely treated for raising a genuine concern about the safety of themselves, work activity or others in the workplace.

2.8 We also need our employees and everyone involved in creating and managing events to actively participate in improving health and safety. We can only achieve and maintain a good performance with the co-operation and support of everyone involved.

Version Control:

This policy statement is reviewed annually, upon significant change within the organisation or upon change in appropriate legislation.

Date	Version	Author	Amendments
25/01/2023	3.0	Graeme Timms, Head of H&S	Re-endorsement from current Chief Executive and Chair of Board of Trustees.
08/01/2019	3.0	Graeme Timms, Head of H&S	Addition of additional responsibility to hold safety at the core of all activities and decision making and addition of fostering a positive safety culture.
04/12/2017	2.0	Graeme Timms, Head of Health and Safety	Minor – non substantive changes to introduction. Adjustments in Section 2 to explicitly state directors and trustees responsibilities. Next review 31 March 2024

Signed	Name	Position	Date
	Cllr Emine Ibrahim	Chair of Board of Trustees	
	Cllr Nick da Costa	Chair of APTL Board	
	Emma Dagnes	Chief Executive Officer, APPCT	